

Sample Letter of Commitment for Partner Organizations

THIS LETTER OF COMMITMENT, between _ _ (the "Applicant") and _ _ (the "Organization") is entered into for the purpose of setting forth the terms of the relationship between the Artist and Organization in connection with a grant (the "Grant"), received by the "Applicant" from the Arts Mid-Hudson (AMH) / New York State Council on the Arts (NYSCA). The Grant is to be administered in connection with (Project Title): _ _ (the "Project").

This Letter of Commitment shall continue in force and is binding until such time as all grant activities for the Project are finished, as evidenced by the Applicant's submission to AMH of a Final Project Report.

The parties agree to the following specific terms and conditions in connection with the performance of the Contract and the use of the Grant:

THE PARTNER ORGANIZATION AGREES TO:

1. Support the Applicant in this project with:

List the services, in-kind donations and/or cash that the organization will provide to the Applicant to accomplish this project. Some of these services **MIGHT** include (initial all that apply):

- _ _ Provide in-kind administrative services to the Applicant
- _ _ Provide technical services to the Applicant
- _ _ Assist in marketing efforts for the Applicant/Program
- _ _ Use of the Organization's office space
- _ _ Use of the Organization's space for performance(s) and/or rehearsal(s)
- _ _ Use of the Organization's equipment
- _ _ A contribution of \$ _ _ to the project
- _ _ Other: _ _

2. Refrain from making and imposing artistic decisions on the Project, it being understood that artistic control and proprietary rights remain exclusively with the Artist.
3. Prominently credit NYSCA/AMH funding (alongside the AMH logo) on all publicity, advertisements and acknowledgements as stated in the contract between AMH and the Applicant.

THE APPLICANT AGREES TO:

1. Use all grant monies exclusively on the contracted project.
2. The Applicant must provide progress reports on the project as required by AMH.
3. The Applicant assumes responsibility for filing the Final Report to AMH, including a budget of expenditures and income and narrative progress report.
- 4.
5. Maintain accurate records of all purchases and disbursements and, upon request, make them available to the Partnering Organization and/or AMH for review.
6. Credit the Partnering Organization on all publicity, advertisements and acknowledgements related to the project in the form agreed to between the parties.
7. Prominently credit NYSCA/AMH funding (alongside the AMH logos) on all publicity, advertisements and acknowledgements as stated in the contract between AMH and the Partnering Organization.
8. Request authorization from AMH and the Partnering Organization for all substantive changes in the project as originally contracted during the course of the contract in a timely manner.

Signature, Name and Title, Sponsoring Organization

Date

Signature and Name and Title, Artist or Group Representative

Date