
Application Deadline: Thursday, April 18, 2019

What is Dutchess Partners in the Arts (DPA)? For over 50 years, Arts Mid-Hudson (AMH) has taken a lead role in equitably distributing Dutchess County arts and cultural funds to Dutchess County arts organizations, so that both residents and visitors to our region can enjoy a rich offering of arts. Through a partnership with Dutchess Tourism, AMH is pleased to partner with arts organizations to implement arts offerings. We seek partners that have a history of achievement in the arts, good management, stable finances, and self-sustaining programs with the potential to make a measurable impact.

Goals

1. To strengthen the arts and cultural programming in Dutchess County as a means of attracting visitors to our region
2. To engage Dutchess County residents in high quality arts and cultural programming.

Range of Awards

AMH seeks arts partners that can provide arts and cultural programming, which can be, but are not limited to, arts exhibitions, concerts, film series, live theater, unique performances and experiential activities. The objective of this funding program is to provide services throughout Dutchess County that may have a measurable impact on tourism, engage local residents, and/or contribute to the vibrant arts eco-system in Dutchess County.

Proposals will be considered from partners that have a track record of superior quality work in Dutchess County, receive notable awards, have prestige and industry reputation, and demonstrate the ability to manage logistics and deadlines effectively are among the most successful submissions. A key component to successful partnerships in this funding program is the ability to report reliable statistics, marketing results, and accurate outcomes.

Funding Amount

The minimum funding request is \$500; the maximum request amount is \$5,000. This is a competitive program - 2018 awards ranged from \$1,000 to \$4,300. Organizations that demonstrate the greatest potential for impact will be considered for awards at higher amounts.

Funding Period

January 1, 2019 – December 31, 2019

How to Submit an Application

All applications **must be submitted using our online submission platform** which can be found here: <https://artsmidhudson.submittable.com/submit>

Please note: Incomplete or late applications will not be accepted. All applications are due by midnight on April 18, 2019. AMH strongly recommends submitting applications early in order to allow time to confirm the submission is complete with the AMH Grants Team.

Eligible Applicants

- A registered 501(c)(3) nonprofit organization which identifies the arts and/or cultural services as a primary activity in the organization's mission
- Nonprofit organizations must be based in Dutchess County
- Nonprofit organizations serving as fiscal sponsors for established artistic/cultural programs
- Organizations should have at least three (3) years of programming history in order to apply for funding

Who are not eligible to apply for funding?

- Individuals
- Public school districts, their components (PTA's, etc.), two and four year public universities and colleges or their supporting foundations, New York State agencies and departments (including SUNY schools) and county-level government agencies and departments
- Libraries and social service organizations
- Units of government/government agencies
- Organizations or groups that have not submitted the requisite reports on prior funded activities to Arts Mid-Hudson

What projects will not be considered for funding?

- Programs that take place outside of Dutchess County
- Projects that are social service-focused, recreational, rehabilitative, or therapeutic in nature
- Programs not open to the general public
- Programs that are primarily academic in nature or programs that focus on skill-based instructional activities in which the only public component is a final exhibition of the students' work
- Capital improvements to buildings or land including landscape art/architecture
- Projects in which fees are paid to children or the use of children as professional artists
- Fundraising events/benefits or projects used as a fundraising event
- Programs with liturgical content

What expenses cannot be funded?

- Activities not open to the general public
- Activities restricted to an organization's membership
- Creation of textbooks or classroom material
- Start-up or seed funding for the establishment of new organizations
- Fees paid to board members of the applicant organization
- Contingency funds
- Contests/competitions, cash prizes, juror fees, fellowships, scholarships, stipends or awards
- Operating expenses of privately owned facilities (i.e. homes and studios)
- Entertainment costs including receptions, food or fundraising events (e.g. theater parties, gallery openings etc.)
- Acquisitions of works of arts or commissions of new work, such as music, plays, theater works, permanent public artwork, etc. Costs associated for the presentation of new work is allowable.
- Non-related arts activities: i.e., balloons, clowns, magic, receptions, food, trophies, certificates
- Fairs, parades, circus arts, martial arts, culinary arts
- Comedians or stand-up comics
- Lobbying expenses
- Re-grants by applicants to fund other activities

In addition: Arts Mid-Hudson strongly recommends that programs take place in a facility that complies with ADA Section 504 regulations insuring accessibility for people with disabilities. Applicants may call the ADA Hotline (1-800-514-0301) for information, or call Arts Mid-Hudson to discuss prior to submission.

How are grants determined?

Each application is reviewed by an independent panel comprised of Dutchess County residents and stakeholders. Funding recommendations will be reviewed by the Allocations Committee of Arts Mid-Hudson, and then finalized by Arts Mid-Hudson's Board of Directors in May, 2019.

Evaluative Criteria:

1. Artistic merit of organization or program
2. Impact of the proposed program for the residents of Dutchess County and visitors
3. Ability of organization to meet evaluation and reporting requirements
4. Evidence of planning in place to execute proposed activities

Required Documents to be Uploaded with Application

- Organizational Budget
- Budget form (from AMH)
- Staff and Board lists
- Marketing sheet (from AMH)
- Activity sheet (from AMH)
- Attendance by Zip Code sheet (from AMH)
- Supplemental materials as needed
- Letter of Agreement (Only for Fiscal Sponsorship) (From AMH)

Responsibilities of all Funding Recipients:

- Program to be scheduled and completed as proposed. If major changes occur to programming, the applicant must contact Arts Mid-Hudson in advance of the scheduled program.
- Brief written progress reports to Arts Mid-Hudson are due quarterly along with up-to-date statistics on programs that have occurred.
- Once selected, the organization will receive a letter of confirmation. After receiving the signed Letter of Agreement from the contractor, AMH will remit 80% payment.
- Upon receipt of final report with required statistics, the final payment will be paid.
- Organizations are expected to meet or exceed 80% of their target outcomes in order to receive payment under this award.
- Final reports on programming due to AMH 30 days after conclusion of programming, or December 20, 2019, whichever is the earlier date. If programming occurs after this date, a date will be determined by the awardee and AMH.
- Nonprofit organizations must operate in compliance with nonprofit best practices.

Info Sessions and Technical Assistance

All applicants are required to one of the information sessions offered. You do not need to have a program identified to attend a session. If you cannot attend, please contact Lilia Pérez, Grants & Programs Manager at grants@artsmidhudson.org or call (845) 454-3222.

Tuesday, March 12 @ 5:00 p.m. – Arts Mid-Hudson, 696 Dutchess Turnpike, Poughkeepsie

Thursday, March 28 @ 10:00 a.m. – Starr Library, 68 Market St., Rhinebeck

Technical Assistance meetings are opportunities for you to ask specific questions about your application or have a draft version of your application and budget reviewed prior to submission. Sessions can be conducted over the phone or in person and are **available by appointment** before April 16, 2019 on an as-available basis.

Book online: <http://artsmidhudson.youcanbook.me>

Alternatively, you can contact grants@artsmidhudson.org or 845.454.3222 to schedule a time.

About Us

Arts Mid-Hudson is a nonprofit arts service organization founded in 1964, dedicated to strengthening and supporting artists and arts organizations in Dutchess County and the Mid-Hudson Valley region.

Dutchess County Tourism was founded in 1984. The officially designated destination marketing organization for Dutchess County, it brings tourism dollars to area businesses by marketing and promoting the assets of Dutchess County to the nation and the world.